



SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

FOR THE FOUR MONTH PERIOD 1 DECEMBER 2017 - 31 MARCH 2018

This Forward Plan sets out the details of the key decisions which the Cabinet, individual Cabinet Members or Officers expect to take during the next four month period. The Plan is rolled forward every month and is available to the public at least 28 days before the beginning of each month.

A Key Decision is defined in the Council's Constitution as:

1. any Executive decision that is not in the Annual Revenue Budget and Capital Programme approved by the Council and which requires a gross budget expenditure, saving or virement of more than £100,000 or more than 2% of a Departmental budget, whichever is the greater;
2. any Executive decision where the outcome will have a significant impact on a significant number of people living or working in two or more Wards

As a matter of local choice, the Forward Plan also includes the details of any significant issues to be initially considered by the Executive Cabinet and submitted to the Full Council for approval.

Anyone wishing to make representations about any of the matters listed below may do so by contacting the relevant officer listed against each Key Decision, within the time period indicated.

Under the Access to Information Procedure Rules set out in the Council's Constitution, a Key Decision may not be taken, unless:

- it is published in the Forward Plan;
- 5 clear days have lapsed since the publication of the Forward Plan; and
- if the decision is to be taken at a meeting of the Cabinet, 5 clear days notice of the meeting has been given.

The law and the Council's Constitution provide for urgent key decisions to be made, even though they have not been included in the Forward Plan in accordance with Rule 26 (General Exception) and Rule 28 (Special Urgency) of the Access to Information Procedure Rules.

Copies of the following documents may be inspected at the Town Hall, Oriel Road, Bootle L20 7AE or accessed from the Council's website: www.sefton.gov.uk

- Council Constitution
- Forward Plan
- Reports on the Key Decisions to be taken
- Other documents relating to the proposed decision may be submitted to the decision making meeting and these too will be made available by the contact officer named in the Plan
- The minutes for each Key Decision, which will normally be published within 5 working days after having been made

Some reports to be considered by the Cabinet/Council may contain exempt information and will not be made available to the public. The specific reasons (Paragraph No(s)) why such reports are exempt are detailed in the Plan and the Paragraph No(s) and descriptions are set out below:-

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or b) to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime
8. Information falling within paragraph 3 above is not exempt information by virtue of that paragraph if it is required to be registered under—
 - (a) the Companies Act 1985;
 - (b) the Friendly Societies Act 1974;
 - (c) the Friendly Societies Act 1992;
 - (d) the Industrial and Provident Societies Acts 1965 to 1978;
 - (e) the Building Societies Act 1986; or
 - (f) the Charities Act 1993.
9. Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992
10. Information which—
 - (a) falls within any of paragraphs 1 to 7 above; and
 - (b) is not prevented from being exempt by virtue of paragraph 8 or 9 above, is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Members of the public are welcome to attend meetings of the Cabinet and Council which are held at the Town Hall, Oriel Road, Bootle or the Town Hall, Lord Street, Southport. The dates and times of the meetings are published on www.sefton.gov.uk or you may contact the Democratic Services Section on telephone number 0151 934 2068.

NOTE:

For ease of identification, items listed within the document for the first time will appear shaded.

Margaret Carney
Chief Executive

FORWARD PLAN INDEX OF ITEMS

Item Heading	Officer Contact
Regionalisation of Adoption - Adoption in Merseyside Final Report	Vicky Buchanan vicky.buchanan@sefton.gov.uk Tel: 0151 934 3128
The Development of Family Wellbeing Centres	Jacqueline Finlay Jacqueline.Finlay@sefton.gov.uk
Children and Adolescent Mental Health Services Working Group	Ruth Harrison ruth.harrison@sefton.gov.uk Tel: 0151 934 2042

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Details of Decision to be taken	Regionalisation of Adoption - Adoption in Merseyside Final Report Final Report to seek agreement on the proposal for Regional Adoption in Merseyside in line with Education and Adoption Act 2016.			
Decision Maker	Cabinet			
Decision Expected	7 Dec 2017 Decision due date for Cabinet changed from 02/11/2017 to 07/12/2017. Reason: The Regionalisation of Adoption Report requires agreement and sign off by the four local authorities; and the other local authorities will not be in a position to complete this task prior to 2 November 2017.			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Children's Services and Safeguarding			
Persons/Organisations to be Consulted	Staff and Joint Trade Unions			
Method(s) of Consultation	Consultation has taken place internally across the four Local Authority areas			
List of Background Documents to be Considered by Decision-maker	Regionalisation of Adoption - Adoption in Merseyside Final Report			
Contact Officer(s) details	Vicky Buchanan vicky.buchanan@sefton.gov.uk Tel: 0151 934 3128			

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Details of Decision to be taken	The Development of Family Wellbeing Centres In March 2017 Council approved the development of locality working. In September 2017 consultation commenced on the development of the Family Wellbeing Service. This report will present the feedback from this consultation for Cabinet's consideration.			
Decision Maker	Cabinet			
Decision Expected	7 Dec 2017			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Children's Services and Safeguarding			
Persons/Organisations to be Consulted	Community, schools, and targeted groups including individuals and families; Hard to Reach Groups; Voluntary Community Faith sector organisations/groups/networks and forums; Partners; Childminders; Children's Centre Advisory Board; Children's Centre staff; Family Centre staff; Health partners; Parent/grandparent/carers; Volunteers; Sefton Council staff; Children and young people; Head of Regulation and Compliance; and Head of Corporate Resources			
Method(s) of Consultation	The consultation process is outlined using the link http://smbc-modgov-01/documents/s76852/8.%20Family%20and%20Childrens%20Centres%20-%20Proposal%20Report%20Final%20v1.1.pdf			
List of Background Documents to be Considered by Decision-maker	The Development of Family Wellbeing Centres			
Contact Officer(s) details	Jacqueline Finlay Jacqueline.Finlay@sefton.gov.uk			

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Details of Decision to be taken	Children and Adolescent Mental Health Services Working Group To submit the findings of the Children and Adolescent Mental Health Services Working Group.			
Decision Maker	Cabinet			
Decision Expected	7 Dec 2017 Decision due date for Cabinet changed from 05/10/2017 to 07/12/2017. Reason: The Working Group is still deliberating on its Final Report			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Children's Services and Safeguarding			
Persons/Organisations to be Consulted	Elected Members, Stakeholders and Residents (Service Users)			
Method(s) of Consultation	Meetings and Correspondence			
List of Background Documents to be Considered by Decision-maker	Children and Adolescent Mental Health Services Working Group			
Contact Officer(s) details	Ruth Harrison ruth.harrison@sefton.gov.uk Tel: 0151 934 2042			